

## **NOTICE INVITING TENDER**

CBSE, intends to get the Reconstruction of residential Staff Quarters in Brij, Vihar, Ghaziabad, **U.P.** by inviting bid from eligible PSU organizations.

Name of the Work	Demolition of existing 3 storied building and reconstruction of staff quarters at Brij Vihar, Ghaziabad.
Client/owner	Central Board of Secondary Education (CBSE)
Brief Scope of Work	Providing detailed planning, designing and engineering consultancy services of the project including civil, architectural, structural, plumbing, electrical etc. obtaining statutory approvals for design and drawings wherever applicable. Obtaining completion/occupancy certificate.
Period of Completion	18 (Eighteen) Months
Defect Liability period	12 (Twelve) Months
Date & Time of opening of Tender	04/08/2017 at 3:00 PM
Validity of offer	60 days from initially stipulated last date of submission of Tender as per NIT.
Obtaining GRIHA/ Green Building Certification	If Required, as per Govt. norms.

The tender documents can be downloaded from the website [www.cbse.nic.in](http://www.cbse.nic.in) and <https://eprocure.gov.in/epublish/app> "Corrigendum, if any, would be uploaded only in the above website.

The sealed offers may be sent by Speed Post to Joint Secretary (A & L), 2, Community Centre, Preet Vihar, Delhi-110092 on or before 04.08.2017 up to 02:00 PM.

**Joint Secretary (A & L)**

## General Terms & Conditions

### 1.0 Eligibility Criteria:-

- 1.1 Agencies those are notified as public Works Organization (PWO) set up to carry out civil of electrical works and notified by the Ministry of Urban Development are eligible for bidding. **(Under General Financial Rules 126(3) 2017)**

### 2.0 The broad scope of the works shall be:

- I. Design and Engineering of the project including civil, architectural, Structural, Plumbing, Electrical.
- II. Obtaining statutory approvals for design and drawings wherever applicable.
- III. Project Management and Construction supervision as per design requirements by calling tender and follow CVC guidelines.
- IV. Obtaining completion /occupancy certificate if applicable.
- V. Handing over the facilities to client.
- VI. Maintenance of building/campus during the defect liability period of 12 months from date of handover.

### 3.0 Bid Conditions

The Estimated project Cost is Rs. 2,80,50,000/- (Rupees Two Crores Eighty Lacs & Fifty Thousand only).

- 3.1 The Bidders shall provide their services as PMC till successful completion of the project.
- 3.2 Clients reserves to itself the authority to reject any or all of the bids received and change the scope of the work without assigning any reason. The Client also reserve the right to itself to terminate the bidding process at any stage without assigning any reason.
- 3.3 The offer, in which any of the prescribed conditions is not fulfilled or where the bidder puts any condition including that of conditional rebate, shall be liable to be summarily rejected.
- 3.4 The offer shall remain open for acceptance for a period of 60 days from the date of opening of 'Bids'.

3.5 To obtain first hand information on the assignment and on the local conditions, bidders are advised to visit the site. Bidders are expected to be informed of local conditions and take these into account while preparing their bids.

#### 4.0 **Submission of Bid:**

Tender are to be submitted on the date mentioned above.

The agency charges all inclusive but excluding service tax for providing comprehensive Design Engineering and Project Management Consultancy (PMC) Services shall be quoted in terms of PERCENTAGE(%) both in figure & in words duly signed by the Authorized signatory to be indicated in the prescribed format provided.

The Agency charges will be quoted percentage (by the successful bidder) of Actual Project Cost. Service tax / GST as applicable shall be paid extra.

Client shall reimburse/ pay all expenditure related to obtaining statutory clearances of the project as per actual including registration charges (if any) with concerned authority.

#### **4.1 Terms & Conditions of Engagement:**

#### **4.2 RESPONSIBILITIES OF THE PMC**

- a. Subsequent to signing of the agreement, the PMC shall take possession of all encumbrances free site from the Client and shall nominate a responsible Engineer for execution of the project under intimation to the Client.
- b. The planning, designing of the project shall be done by the PMC. The PMC shall prepare detailed estimate detailed architectural scheme and service drawings required for execution of the Project after getting the concept and specifications approved from client. While detailing the scheme, PMC shall provide only those requirement, which can be accommodated within approved estimated cost, as per priority decided mutually between the Client & the PMC.
- c. PMC shall prepare preliminary estimates of cost of the various items of work as required by Client on CPWD plinth area rates (Where ever applicable) enhanced by the cost index of the area and market rate analysis for item which are not included in CPWD, PAR, to be worked out as per standard methods.

- d. PMC shall execute the works at sanctioned cost inclusive of agency charges for project management and planning, designing, consultancy services. In case at detailed design/execution stage, if there is an increase in this anticipated cost, the Execution Agency shall submit the details of the same with the supporting documents and technical/administrative justification to the Client.
- e. PMC shall prepare the tender documents comprising the technical specification BOQ, General Terms and Conditions, Special Conditions etc. for inviting tenders.
- f. The PMC shall invite the open tenders or tenders from the short listed pre-qualified contractors/agencies meeting prequalification criteria for different packages for completion of the project. The PMC shall award the work to the technically qualified lowest bidder.
- g. PMC shall be wholly responsible for any observation/comments/ defects pointed out by C.T.E/C.V.C/C.A.G in the planning & procedures of execution of this project.
- h. PMC shall be fully responsible for the timely completion, the quality and structural safety of the construction.
- i. Any defects noticed and brought to the notice of the PMC during the period aforesaid shall be rectified by the contractor appointed by the PMC. PMC shall ensure that in the event of the failure on the part of the Contractor, the same may without prejudice to any other rights available to it in law, be rectified by the PMC at the cost and expense of the Contractor.
- j. The PMC shall unless otherwise specified be fully responsible for procurement of all materials and services for the Construction activity.
- k. During the various stages of execution, PMC shall submit periodic progress reports with site photographs.
- l. PMC shall utilize the contingency @ 3% as included in the cost estimates for the unforeseen items in the project and cannot be used for the expense to meet work-charged establishment, construction of site office, engagement of watch & ward staff, arid job works like Surveying, material testing, estimate, structural design, drawing, models and other field requirements etc.

**Annexure-I**

**Details about Bidding Agency**

<b>S. No</b>	<b>Particulars</b>				
1	Full name of the Bidder PSU (In Capital Letters)				
2	Full address of the Bidder PSU				
3	A. Telephone No. B. Fax No.				
4	Names and details of the Authorized Signatory of this NIT (Address, Contact Telephone Number, Mobile Number, Fax No. Email ID)				
5	Has the bidder PSU been black listed by any organization. If so, attach the details of the same.				
6	PAN:				
7	TAN:				
8	GST / Service Tax Registration No:				
9	MOU Ratings for the past five years.				
10	Green Building Experience				
11	No. of full time employees for the organization	Graduate Engineers	Supporting Staff (Technical)		
12	<b>Proof of Agencies that they are notified as public works organizations (PWO)/ set up to carry out civil and electrical works notified by the Ministry of Urban Development and are eligible for bidding.</b>	Attached herewith at .....			
13	Financial strength of the organization for the last 5 years. Attach photo copies audited balance sheets.				
Turnover (IN Crores)	2010-11	2011-12	2012-13	2013-14	2014-15
Net Profit (After tax) (IN Crores)	2010-11	2011-12	2012-13	2013-14	2014-15

Attach attested copies of all the documents in support of above mentioned points.

14. It is hereby certified that ..... (The bidding PSU herein) has never been black-listed by Central/state governments/PSUs.
15. It is hereby submitted that all the terms and conditions of this NIT are acceptable to the Bidder PSU.

I hereby certify that the above-mentioned particulars are true and correct.

**Signature of Authorized Signatory**  
**Name of Authorized Signatory**  
**PSU Stamp**

**Financial Bid**

From:

To,

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**Sub:-Financial Bid for Comprehensive design and Project Management Consultancy Work for Demolition of existing 3 storied building and re-construction of Type-3 staff quarters at Brij Vihar, Ghaziabad.**

Dear Sir,

In response to bid document for the above work, we hereby quote our Agency Charges as under:

<b>S. No</b>	<b>Particulars</b>	<b>In Figure</b>	<b>In words</b>
1.	Project Management Charges (supervision, Service including architectural Services for planning, designing, and Consultancy Services.)	_____%	

Note:-

1. PMC shall execute the work on “Deposit work basis” an behalf of Client.
2. Agency charges does not includes Service tax.

(Signature, name and Designation of authorize person with complete address of Consultancy Agency/Organization)

(Please affix seal)

**ACCEPTANCE OF TENDER CONDITIONS**

From: (On the letter head of the company by the authorized officer having power of attorney)

To,

Joint Secretary (A & L)  
Central Board of Secondary Education  
2, Community Centre, Preet Vihar,  
Delji-110092.

**Sub:-Submission of Bid for Comprehensive design and Project Management  
Consultancy Work for Demolition of existing 3 storied building and re-  
construction of Type-3 staff quarters at Brij Vihar, Ghaziabad.**

Sir,

Having examined the details given in bid document for the above work, I/We hereby submit the 'Bid'. I/We hereby agree with the terms & conditions mentioned in the bid document.

Yours faithfully,

(Signature, Name and Designation of authorize  
person with complete address of CPSU/ PWO)

(Please affix seal)